

**Committee of Management Meeting
Scott's Shed Meeting Room, Blairgowrie Yacht Squadron**

Minutes for 20/01/2020 Meeting No. 203

Attendees:

Brian Wordsworth (Chairperson)	Graham Goudie (Deputy Chairperson)	Lino Tarquinio (Treasurer)
Neil Anderson (Secretary)	Mechelle Cheers	Joan Hoskins
Graeme Longmuir	Stan Ragauskas	Russell Cuttler
Judy Walsh	David Kramer	

Apologies:

Staff: Greg Powell

Visitors:

Meeting Opened: 1630hrs

Acknowledgement of traditional custodians (read by) - *"WCCBFR CoM acknowledges and pays respect to the Boon Wurrung/Bunurong people, the traditional custodians of these lands and waters."*

AGENDA ITEMS

1. Declarations	
1.1 Register of Interest	
1.2 Conflict of Interest	
2.0 Correction to / approved of last meeting minutes	Moved: Russell Cuttler Seconded: Lino Tarquinio
3.0 Foreshore Managers Reports	Moved: Judy Walsh Seconded: Mechelle Cheers

Noted Items from Foreshore Managers Report	
MOU for Dog Regulation with MPS	BYS lease signed and handed to BYS
Itinerate Traders Agreement	Sand Relocation
Camping breathable material issue	
Detailed Foreshore Managers Report	
3.1 Incident Report	<p>Ranger John was bitten by a dog which was on a lead. John was sent to Hospital as a precaution and was leased with a course of anti-biotics.</p> <p>Incident was reported to MPS under Merit Case: 2146957.</p>
3.2 Blairgowrie Yacht Squadron Lease	BYS lease was signed prior to this meeting. This lease is a 21-year lease.
3.3 Sand Relocation	<p>Sand relocation planned for September 2020</p> <p>The BYS were to move 5900 cubic meters however they have the ability to relocate up to 8000 cubic meters due to the open contract.</p> <p>The WCCB/ BYS subcommittee to work with BYS with regards to possible funding of sand movement.</p>
3.4 Coastal Management Plan (CMMP)	<p>CMMP is now fully endorsed in writing and is now to be "gazetted" by DELWP.</p> <p>A copy of the CMMP will be uploaded onto our web site and a hard copy is available for viewing at the Office</p> <p>Action Point: GP to arrange upload of CMMP to web site</p>

<p>3.5 Dog Leash Free Area</p>	<p>The Dog Regulations MoU was endorsed by MPS and DELWP</p> <p>GP to meeting with MPS to review outcomes of dog patrols. GP will update CoM at next meeting</p>
<p>3.6 Bay Trail</p>	<p>Ongoing: to date 60% completed, remaining tasks to commence during off peak season commencing April 2020</p>
<p>3.7 RACV Caravan Club (RACVCC) MOU</p>	<p>The current MoU for the RACVCC to utilise part of the WCCB foreshore expires on 31/12/2021. The Manager will review the existing MoU and bring a recommendation for review in September 2020.</p>
<p>4.0 Agenda Items</p>	
<p>4.1 WCCB / BYS Subcommittee</p>	<p>Meet with BYS to discuss:</p> <ul style="list-style-type: none"> • Future recommendations to CoM of placement of future sand positioning along foreshore. • Seville Car Park Amenities Block • 4 Years back rent (In Kind) <p>Note: GG has now removed himself from this Sub Committee.</p>
<p>4.2 Outstanding VCAT Action regarding GST on Boatsheds</p>	<p>VCAT hearing results TBC 06/02/2020</p>
<p>4.3 Treasurer's Report:</p>	<p>LT presented the Treasurer's Report although some CoM members did not receive report via email</p> <p>Moved: Stan Ragauskas Seconded: Graeme Longmuir</p>

	<p>Action Point: LT to send Treasures Report to NA for distribution(completed) NA to send to CoM (completed)</p>
4.4 Risk Management	RC report at March / April 2020 meeting
4.5 Victoria Great Outdoors Camping & Caravan Grants	<p>NA advised that DELWP will announce successful applications in February 2020</p> <p>The committee have other projects we are looking into for the next round of grants. Next round of grants is to be submitted in2020</p> <p>Action Point: NA to send out copy of our 2 x submissions to CoM (completed) NA to check with DELWP when next round of applications is to be submitted</p>
4.6 Category 1 & 2 Committees of Management discussion	<p>Meeting to be convened</p> <p>Action Point: GG has set up meeting on 04/02/2020 @ Panda to discuss Cat 1 &2 CoM. Sub Committee including BW, GG, MC</p>
4.7 Report of RACVCC Meeting	<p>A Memorandum of Understanding was signed 2 years ago, GP can provide as requested, GG and BW attended a site meeting with President and Treasurer from the RACVCC, the meeting was positive with no complaints and the members congratulated the Operations Team on the upkeep and presentation of the camping grounds</p>

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4.8 Interpretive Signage	JW provided a some very detailed sketches and map plans for our Interpretive Signage. This project is to be completed within the next few weeks. A big thank you to Judy for all her work.
4.9 Annual Community Information Night	Our Annual Community Information Night will be held on Friday 24/01/2020 at the Blairgowrie Community Hall Several Committee members have agreed to assist in setting up and general participation
4.10 Staff Requirement and Roles and Responsibilities	Members of the Committee to review staffing requirements and Roles and Responsibilities GG has set date 10/02/2020 at 1400hrs to 1700hrs at Scott Shed Action Point: NA to book Scott Shed meeting room
5.0 Business Arising	
4.11 RACVCC MoU	Refer comments above re review in September 2020 (Refer Item 3.7)
5. Correspondence In/Out	NA presented Correspondence In / Out The Secretary will review all correspondence and determine its relevance. Action Point NA and GL to continue to work out issues about format and drive access for above.

	Action Point NA to purchase HDMI adaptor
6. Agenda Items for Next Meeting	Please submit any Agenda Items for next meeting to the Secretary.
7. New Business Arising	
7.1 VCAT meeting on recent case	The WCCB CoM are waiting on written response on VCAT hearing outcome
7.2 Letter from Camper re parking issue	NA to provide a response to Camper
7.3 Camp site walk through	SR to organise walk through of camp sites with other CoM members to get one to one feedback from our customers
7.4 David Kramer email regarding camp site cancellation	DK sent an email to the committee on 20/01/2020 raising several questions regarding a Camper v WCCB VCAT hearing. David was provided with answers and points were discussed to each enquiry.
7.5 Campers Letter to WCCB CoM	A Camper provided the WCCB CoM a written letter (via SR) hand their interpretation and background history of camping at Tyrone and car parking. The Camper also requested the "Written Warning" be withdrawn. BW will meet with Camper again.
8.0 Meeting Closed	Meeting Closed at 1845hrs
9.0 Next Meeting	Monday 17 th February 2020 at 1130hrs at Scott's Shed